



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

APPROVED MINUTES

Wednesday, May 9, 2018
1:00 p.m.

The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806

*Changing Lives,
Creating Futures*

Monty Sullivan
System President

Officers:
Timothy W. Hardy
Chair

Stephen Toups
First Vice Chair

Helen Bridges Carter
Second Vice Chair

Members:
Tari T. Bradford
Alterman L. "Chip" Jackson
Erika McConduit
Willie L. Mount
Michael J. Murphy
Joe Potts
Paul Price, Jr.
Stephen C. Smith
Mark D. Spears, Jr.
Craig Spohn
Vincent St. Blanc, III

Student Members:
Zachary Hitt
Darell Richardson

Louisiana
Community
& Technical
College System

265 South Foster Drive
Baton Rouge, LA 70806

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** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16-17.

A. CALL TO ORDER

Chair Hardy called the May 9, 2018, LCTCS Board of Supervisors monthly meeting to order at 1:01 p.m.

B. PLEDGE OF ALLEGIANCE

Supervisor Bradford led the assembly in reciting the Pledge of Allegiance.

Chair Hardy thanked all in attendance and noted the later than normal start time was a result of the Senate and Governmental Affairs committee meeting, in which Supervisors Hardy, Bradford, Murphy, and St. Blanc were called for a hearing related to their LCTCS Board appointment.

C. ROLL CALL

Sara Kleinpeter called roll with the following results:

Members Present

Timothy W. Hardy
Tari Bradford
Michael J. Murphy
Paul Price, Jr.
Stephen Smith
Craig Spohn
Vincent St. Blanc, III
Zachary Hitt

Absent

Stephen Toups
Helen Carter
Chip Jackson
Erika McConduit
Willie Mount
Joe Potts
Mark D. Spears, Jr.
Darell Richardson

Staff Present

Monty Sullivan
Sara L. Kleinpeter
Emily Campbell
Tarie Roberson
Emily Mastrantonio
Rene Cintron
Chris Broadwater
Anthony Brown
Katie Waldrop
Joe Marin
Quintin Taylor
Willie Smith
Joel Watkins

Ms. Kleinpeter informed Chairman Hardy there was not a quorum of the Board in attendance.

Chair Hardy acknowledged the lack of quorum and noted that no action items would be voted on during the meeting.

D. APPROVAL OF MEETING AGENDA FOR MAY 9, 2018

No action was taken.

E. APPROVAL OF MEETING MINUTES FROM APRIL 11, 2018

No action was taken.

F. REPORTS

1. Chair of the Board Report

Chair Hardy provided the following report:

- ❖ Announced to members that Supervisor Helen Carter is home recovering from a recent fall. She is healing well and thanks all for your calls and prayers.
- ❖ Reminded Board members to attend as many of the 2018 Spring Commencement ceremonies that are taking place over the next few weeks. He asked that they let Sara know if you plan on attending and added that an updated schedule was provided to include WorkReady U Graduations.
- ❖ Presented the information on a Board Mentorship Program for review by the Board. This will be an item of discussion during the June meeting.
- ❖ Presented information related to the addition of a Board Self Evaluation. This will be an item of discussion during the June meeting.
- ❖ Recognized Student Board Members Zachary Hitt and Darell Richardson. Noted that Supervisor Richardson was unable to be at the meeting today because of his internship schedule.

Both Supervisor Hitt and Richardson have been active members of the Board for their year's term, and have represented this Board and our System well.

Zachary Hitt is a student at Louisiana Delta Community College and a resident of Winnsboro, Louisiana. He will graduate May 19th with a degree: Business & Technology. Following graduation, he will attend Northwestern State University and study Human Resources.

Darell Richardson, a Donaldsonville native currently residing in New Orleans, is the Technical College Student Representative to the LCTCS Board of Supervisors. He will graduate May 16th, with an Associate of Applied Science degree in Process Technology and looks forward to a career in the field of Process Technology.

Supervisor Hitt was presented a plaque that read:

***The Board of Supervisors of the
Louisiana Community and Technical College System
Wish to Recognize and Thank
Zachary Hitt
For your service as the
community college student representative
to the LCTCS Board of Supervisors for 2017-2018.***

Supervisor Hitt stated that he has thoroughly enjoyed his time on this Board as much as he has at his college. He said *“I am walking away from this Board with a newfound respect for all members of the Board and also all who work for LCTCS. I’ve learned that this isn’t just a job for all of you, it’s a passion...it goes above and beyond for the students, and I thank you for that.”* He indicated that Supervisor Richardson would echo his statements. He thanked everyone for their support of Supervisor Richardson and him.

- ❖ Informed members that the Council for Student Body Presidents (COSBP) will hold elections on May 14th and two new student board members will be elected to our Board. Their terms will begin in June. Once elected, the new members will be announced to the Board.
- ❖ Congratulated Supervisor Craig Spohn for being awarded an honorary doctorate degree from Louisiana Tech.
- ❖ Invited Supervisor Smith to share his experience travelling with the students to Amsterdam. He was pleased to join the group to learn about water management in the Netherlands. It was an enriching experience personally coupled with being able to see the growth in the students throughout the trip.
- ❖ Announced that it is protocol for open meetings, there is an opportunity for public comment at the end of the meeting. If you wish to make comments to the board, please fill out a comment card and turn it in to Sara Kleinpeter, Board Coordinator.

2. President’s Report

Dr. Sullivan provided the following report:

- ❖ Invited the Louisiana Leadership Academy class to be recognized. This year’s class is made up of the leadership from the rural campuses throughout the state.
- ❖ Invited Chancellors Wainwright and Strickland to present details related to the recent Netherlands Trip. Northshore Technical Community College, Delgado Community College, Nunez Community College, and Fletcher Technical Community College students participated in a short term study abroad opportunity. Adam Mire, lead faculty at NTCC, and Tomica Duplessis, Dean at DCC joined the chancellors at the table. The course studied the history of water management and included a pre-travel visit to the Water Campus in Baton Rouge and a post travel visit to the New Orleans Sewer and Water Board. The Dutch community is a leader in water management and the students were able to see, first hand, the importance of planning and water management.

Chancellor Strickland reflected on the experience and noted that it is life changing for the students, pointing out that one of the students had never left the state of Louisiana prior to this trip. She noted the two biggest take aways from the trip were:

Students were able to see that the Dutch have discovered a way to live with water. There's a natural push and pull between the community and the water around it.

The visit to the Dutch area related directly back to South Louisiana – a section of a museum visited was dedicated to flooding New Orleans experienced during Hurricane Katrina.

- ❖ Noted that a Bossier Parish Community College 50th Anniversary ink pen is at each station. Chancellor Bateman introduced to the Board the BPCC Debate Team. The debate team recently won the national debate tournament championship.
- ❖ Louisiana had two national scholars recognized during the Phi Theta Kappa All-Louisiana Ceremony on April 27, 2018. Ariel Alonzo from Delgado Community College received the New Century Transfer Scholar Award – a \$2,250 scholarship and Timothy Masterson from Nunez Community College received the inaugural New Century Workforce Scholar Award – a \$1,250 scholarship.
- ❖ Congratulated Baton Rouge Community College Speech Instructor, Molly Russell, for being awarded the AACC Dale Parnell Distinguished Faculty Award. This award recognizes individuals who are making a difference in the classroom.
- ❖ Northshore Technical Community College has been named one of the Greater New Orleans Top Workplaces in 2018. The Times-Picayune and NOLA.com will host a celebration honoring all 50 companies chosen by their employees as a Top Workplace on Thursday, May 24th at the Ernest N. Morial Convention Center.
- ❖ All nine students in the new Line Worker program at Fletcher Technical Community College graduated on Monday and all received full-time employment offers. That is 100% retention, 100% job placement with all starting at \$23/hour. The next class is set to begin on June 11.
- ❖ Recognized the Louisiana Chemical Association Curriculum Designation for many programs across the state. He thanked David Lafargue, Dean of Industrial Technology at SOWELA, Rodney Trahan, Training Specialist for Westlake Chemical, and Dr. Rene Cintron, LCTCS Chief Academic Affairs Officer, for spearheading this revision of the PTech Curriculum throughout the system.
- ❖ Provided a legislative update. Spent Thursday in the Senate Finance Committee meeting. Members of the committee were very complimentary of the work being done by LCTCS, and all of higher education in the state. The continued discussion that puts higher education against healthcare is unfortunate and frustrating. Dr. Sullivan hopes that the leadership of the legislature comes together to find a solution that is right for Louisiana.
- ❖ Reminded the Board that many community college systems in the nation are funded through local dollars, in addition to state and tuition/fee support. LCTCS does not receive local funding, leaving the tuition/fees to make up for the shortfall from the state budget. In the June Board meeting, the tuition and fee schedule will be discussed at length.

G. GENERAL ACTION ITEMS**

Supervisor Price presented the Academic and Student Affairs items for consideration by the Board.

ACADEMIC AND STUDENT AFFAIRS

1. For Review & Advisement: Implementation Plan for Senate Resolution 113 and House Resolution 112

Dr. Emily Campbell provided a detailed report for the Board.

2. Wording Utilized on the High School Equivalency Diploma

No action was taken.

3. Honorary Associate of Arts in Humane Letters at Bossier Parish Community College

No action was taken.

FACILITIES

4. Disposal of Modular Buildings at Nunez Community College

No action was taken.

FINANCE

5. Social Services Contract between Fletcher Technical Community College and On-Site Training & Instruction, LLC

No action was taken.

6. Social Services Contract between Fletcher Technical Community College and Alford Safety Services, LLC

No action was taken.

H. CONSENT AGENDA

No action was taken.

ACADEMIC AND STUDENT AFFAIRS

1. Louisiana Chemical Association's Process Technology PTECH Program

Program Revisions at River Parishes Community College

- i. Associate of Applied Science (AAS) in Process Technology (CIP 150699) – **5 STARS**
 - a. Technical Diploma (TD) in Process Technology (CIP150699) – **5 STARS**
 - 1) Certificate of Applied Science (CAS) in Industrial Operations Technician (CIP 150699) – **5 STARS**
 - i. Certificate of Technical Studies (CTS) in Process Technology Support Technician (CIP 150699) – **5 STARS**

Program Adoptions at Nunez Community College

- ii. Associate of Applied Science (AAS) in Process Technology (CIP 150699) – **5 STARS**
 - a. Technical Diploma (TD) in Process Technology (CIP150699) – **5 STARS**
 - 1) Certificate of Technical Studies (CTS) in Process Technology Support Technician (CIP 150699) – **5 STARS**

Program Adoptions at SOWELA Technical Community College

- iii. Associate of Applied Science (AAS) in Process Technology (CIP 150699) – **5 STARS**
 - a. Technical Diploma (TD) in Process Technology (CIP150699) – **5 STARS**
 - 1) Certificate of Technical Studies (CTS) in Process Technology Support Technician (CIP 150699) – **5 STARS**

Program Adoptions at Louisiana Delta Community College

- iv. Associate of Applied Science (AAS) in Process Technology (CIP 150699) – **5 STARS**
 - a. Technical Diploma (TD) in Process Technology (CIP150699) – **5 STARS**
 - 1) Certificate of Technical Studies (CTS) in Process Technology Support Technician (CIP 150699) – **5 STARS**

Program Adoptions at Baton Rouge Community College

- v. Associate of Applied Science (AAS) in Process Technology (CIP 150699) – **5 STARS**

2. Baton Rouge Community College

Program Additions

- i. Associate of Applied Science (AAS) in Vehicle Maintenance and Repair Technologies (CIP 47.0600) – **4 STARS**
 - a. Technical Diploma (TD) in Auto Body Repair Technician (CIP 47.0603) – **4 STARS**
 - 1) Certificate of Technical Studies (CTS) in Refinish Technician (CIP 47.0603) – **4 STARS**

3. Central Louisiana Technical Community College

Program Revisions

- i. Associate of Applied Science (AAS) in Business Office Administration (CIP 52.0401) – **4 STARS**
 - a. Accounting Concentration change in clock hours from 1110 to 1050
 - b. Information Technology Concentration change in clock hours from 1365 to 1290
 - c. Medical Office Concentration change in clock hours 1005 to 975
 - d. General Concentration change in clock hours from 1095 to 1125
- ii. Technical Diploma (TD) in Business Office Technology (CIP 52.0401) – **4 STARS**
 - a. Certificate of Technical Studies (CTS) in Office Assistant Specialist to Administrative Assistant (CIP 52.0401) change in clock hours from 690 to 630; change in credit hours from 34 to 31 – **3 STARS**
 - b. Certificate of Technical Studies (CTS) in Medical Office Specialist (CIP 52.0401) – **3 STARS**
 - c. Certificate of Technical Studies (CTS) in Information Technology Specialist (CIP 52.0401) change in clock hours from 765 to 915; change in credit hours from 28 to 37 – **4 STARS**
 - d. Certificate of Technical Studies (CTS) in Accounting Office Assistant to Accounting Office Specialist (CIP 52.0401) change in clock hours from 675 to 570; change in credit hours from 34 to 31 – **4 STARS**
 - e. Certificate of Technical Studies (CTS) in Medical Records Billing Clerk (CIP 52.0401) change in clock hours from 390 to 435; change in credit hours from 24 to 27 – **4 STARS**

Program Additions

- iii. Certificate of Technical Studies (CTS) in Customer Service Specialist (CIP 52.0401) – **3 STARS**
 - a. Career and Technical Certificate (CTC) in Customer Service Representative (CIP 52.0401) – **3 STARS**
- iv. Certificate of Technical Studies (CTS) in Software Application Specialist (CIP 52.0401) – **4 STARS**
 - a. Career and Technical Certificate (CTC) in Software Applications (CIP 52.0401) – **4 STARS**

Program Terminations

- v. Certificate of Technical Studies (CTS) in Legal Office Specialist – (CIP 52.0401) – **4 STARS**
- vi. Certificate of Technical Studies (CTS) in Office Management Specialist - (CIP 52.0401) – **4 STARS**
- vii. Business Office Administration Concentrations in
 - a. Legal Office
 - b. Computer Applications
 - c. Office Management

4. Delgado Community College

Program Additions

- i. Career and Technical Certificate (CTC) in Emergency Medical Technician – Basic with an Industry Based Credential in EMT-Basic (CIP 51.0904) – **2 STARS**
- ii. Career and Technical Certificate (CTC) in Dietary Manager Industry Based Credential in Certified Dietary Manager (CIP 51.3199) – **4 STARS**
- iii. Career and Technical Certificate (CTC) in Phlebotomy Technician Industry Based Credential in Phlebotomy Technician (CIP 51.1009) – **3 STARS**
- iv. Career and Technical Certificate (CTC) in EKG Technician Industry Based Credential in Nationally Registered Certified EKG Technician (CIP 51.0902) – **4 STARS**
- v. Career and Technical Certificate (CTC) in Certified Nursing Assistant Industry Based Credential in Certified Nursing Assistant (CIP 51.3999) – **4 STARS**
- vi. Career and Technical Certificate (CTC) in Dialysis Technician Industry Based Credential in Hemodialysis Examination (CIP 51.1011) – **0 STARS**
- vii. Career and Technical Certificate (CTC) in Child Development Associate Industry Based Credential in Child Development Associate (CIP 19.0709) – **1 STAR**
- viii. Career and Technical Certificate (CTC) in A+ Certification Industry Based Credential in Comp TIA A+ (CIP 47.0104) – **4 STARS**
- ix. Career and Technical Certificate (CTC) in Application Programming Industry Based Credential in C++ Certified Associate Programmer (CIP 11.0901) – **5 STARS**
- x. Career and Technical Certificate (CTC) in AutoCAD (CIP 15.1301) Industry Based Credential in Autodesk AutoCad Certified User – **4 STARS**
- xi. Career and Technical Certificate (CTC) in Information Security Industry Based Credential in Systems Security Certified Practitioner and Certified Information Security Professional (CIP 11.1003) – **4 STARS**
- xii. Career and Technical Certificate (CTC) in Information Technology Support Industry Based Credential in A+ Certification in Computer Help Desk (CIP 11.1006) – **5 STARS**
- xiii. Career and Technical Certificate (CTC) in Motor Vehicle Maintenance and Light Repair Industry Based Credential in Automotive Service Excellence G1 Certification (CIP 47.0604) – **4 STARS**

- xiv. Career and Technical Certificate (CTC) in NET+ Certification Industry Based Credential in Net+ Certification, CompTIA Network (CIP 11.0901) – **5 STARS**
- xv. Career and Technical Certificate (CTC) in Quickbooks Industry Based Credential in Certified Quickbooks User (CIP 52.0302) – **4 STARS**
- xvi. Career and Technical Certificate (CTC) in Real Estate Sales Agent Industry Based Credential in Real Estate Sales Agent (CIP 52.1501) – **4 STARS**
- xvii. Career and Technical Certificate (CTC) in Revit Industry Based Credential in Autodesk Revit Certified User (CIP 15.1301) – **5 STARS**
- xviii. Career and Technical Certificate (CTC) in Web Programming Industry Based Credential in Microsoft Certified Professional Web Application (CIP 11.0801) – **5 STARS**
- xix. Career and Technical Certificate (CTC) in Welding: FCAW & GMAW Industry Based Credential in American Welding Society (CIP 48.0508) – **4 STARS**

Program Terminations

- xx. Technical Competency Area (TCA) in Emergency Medical Responder (CIP 51.0904) – **4 STARS**
- xxi. Technical Competency Area (TCA) in Direct Support Professional (CIP 44.9999) – **0 STARS**
- xxii. Technical Competency Area (TCA) in Emergency Telecommunicator (CIP 51.0904) – **4 STARS**
- xxiii. Technical Competency Area (TCA) in First Aid (CIP 51.2699) – **0 STARS**
- xxiv. Technical Competency Area (TCA) in Emergency Medical Technician-Intermediate (CIP 51.0904) – **4 STARS**
- xxv. Technical Competency Area (TCA) in Audio Engineering (CIP 50.0999) – **2 STARS**
- xxvi. Technical Competency Area (TCA) in Music Business (CIP 50.1003) – **2 STARS**
- xxvii. Technical Competency Area (TCA) in Child Development Associate-Renewal (CIP 19.0709) – **1 STAR**
- xxviii. Technical Competency Area (TCA) in Homeland Security (CIP 43.0301) – **4 STARS**
- xxix. Technical Competency Area (TCA) in Juvenile Justice (CIP 43.0110) – **4 STARS**
- xxx. Technical Competency Area (TCA) in Culinary Cost Control (CIP 12.0505) – **2 STARS**
- xxxi. Technical Competency Area (TCA) in Culinary Supervision (CIP 12.0505) – **2 STARS**
- xxxii. Technical Competency Area (TCA) in Food and Beverage Purchasing (CIP 12.0505) – **2 STARS**
- xxxiii. Technical Competency Area (TCA) in Food Safety and Sanitation (CIP 12.0505) – **2 STARS**
- xxxiv. Technical Competency Area (TCA) in Architectural Contractor Practices (CIP 15.0101) – **0 STARS**
- xxxv. Technical Competency Area (TCA) in Automotive Gas Metal Arc Welding (CIP 48.0508) – **4 STARS**
- xxxvi. Technical Competency Area (TCA) in Clerical Automation

- (CIP 52.0401) – **4 STARS**
- xxxvii. Technical Competency Area (TCA) in Desktop Publishing (CIP 52.0401) – **4 STARS**
- xxxviii. Technical Competency Area (TCA) in Digital Media Technologies (CIP 50.0102) – **4 STARS**
- xxxix. Technical Competency Area (TCA) in Management Trainee in General Business (CIP 52.0201) – **5 STARS**
- xl. Technical Competency Area (TCA) in NCCER Technical Core Studies (CIP 15.0000) – **4 STARS**
- xli. Technical Competency Area (TCA) in PLC Programming (CIP 15.0303) – **4 STARS**
- xlii. Technical Competency Area (TCA) in Global Logistics Associate (CIP 52.0203) – **4 STARS**
- xliii. Technical Competency Area (TCA) in Logistics Technology Entry Level (CIP 52.0203) – **4 STARS**
- xliv. Technical Competency Area (TCA) in Logistics Technology Front Line supervisor (CIP 52.0203) – **4 STARS**

5. Northwest Louisiana Technical Community College (NWLTC)

Program Additions

- i. Associate of Applied Science (AAS) in Health Information Technology (CIP 51.0707) – **5 STARS**
 - a. Technical Diploma (TD) in Health Information Technology Specialist (CIP 51.0707) – **5 STARS**
 - 1) Certificate of Technical Studies (CTS) in Medical Office Specialist (CIP 51.0707) – **5 STARS**
 - i. Career and Technical Certificate (CTC) in Customer Service Specialist with an Industry Based Credential (IBC) in Customer Service and Sales Specialist from the Retail Association (CIP 51.0707) – **3 STARS**
- ii. Certificate of Technical Studies (CTS) in Electrical Helper Level II (CIP 46.0302) – **4 STARS**
- iii. Career and Technical Certificate (CTC) in Health Care Aide with an Industry Based Credential (IBC) in CPR from the American Heart Association and Certified Nursing Assistant license from the Louisiana Department of Health and Hospitals (CIP 51.3901) – **2 STARS**
- iv. Career and Technical Certificate (CTC) in Electrician Helper – Level 1 with an Industry Based Credential (IBC) in NCCER Safety Core, OSHA 10, and Safety Awareness Training (TappiSafe) (CIP 46.0302) – **4 STARS**
- v. Career and Technical Certificate (CTC) in Customer Service Specialist with an Industry Based Credential (IBC) in Customer Service and Sales Specialist from the Retail Association (CIP 52.0401) – **3 STARS**

Program Revisions

- vi. Technical Diploma (TD) in Practical Nursing (51.3901) – **5 STARS**
- vii. Technical Diploma (TD) in Business Office Technology – Medical Office Concentration (52.0401) – **3 STARS**
- viii. Certificate of Technical Studies (CTS) in Medical Office Specialist (52.0401) – **3 STARS**

- ix. Technical Diploma (TD) in Industrial Electrician (CIP 46.0302) – **4 STARS**

Program Terminations

- x. Technical Diploma (TD) – Industrial Electrician (CIP 46.0302) – **4 STARS**
- xi. Technical Diploma (TD) - Marine Electrician (CIP 46.0302) – **4 STARS**
- xii. Technical Diploma (TD) – Commercial Wiring I (CIP 46.0302) – **4 STARS**
- xiii. Technical Diploma (TD) – Commercial Wiring II (CIP 46.0302) – **4 STARS**
- xiv. Certificate of Technical Studies (CTS) – Energy Systems Technician - (CIP 46.0302) – **4 STARS**
- xv. Certificate of Technical Studies (CTS) – Industrial Electrician Apprentice - (CIP 46.0302) – **4 STARS**
- xvi. Certificate of Technical Studies (CTS) – Energy System Technician - (CIP 46.0302) – **4 STARS**
- xvii. Certificate of Technical Studies (CTS) – Basic Electrical Core Residential Electrician - (CIP 46.0302) – **4 STARS**
- xviii. Technical Competency Area (TCA) – Solar System Installer (CIP 46.0302) – **4 STARS**
- xix. Technical Competency Area (TCA) – Electrician Helper – (CIP 46.0302) – **4 STARS**
- xx. Technical Competency Area (TCA) – Health Aid – (CIP 51.3901)
- xxi. Technical Competency Area (TCA) – Electrician Helper I (CIP 46.0302) – **4 STARS**
- xxii. Technical Competency Area (TCA) – Electrician Helper II (CIP 46.0302) – **4 STARS**
- xxiii. Technical Competency Area (TCA) – Electrical Solar System Installer (CIP 46.0302) – **4 STARS**

6. Nunez Community College

- i. Associate of Applied Science (AAS) in Aerospace Technology (CIP 150801) – **4 STARS**
 - a. Technical Diploma (TD) in Aerospace Technology (CIP150801) – **4 STARS**
 - 1) Certificate of Technical Studies (CTS) in Process Aerospace Technology (CIP 150801) – **4 STARS**

Chair Hardy referenced the Updates and encouraged Board members to review the information provided.

I. UPDATES

- 1. Alternative Financing Projects
- 2. Quarterly Financial Report
- 3. Report of Breazeale Sachse & Wilson, LLC for Quarter Ending March 31, 2018
- 4. Report on General Personnel Actions for LCTCS Colleges and System Office
- 5. Third Quarter Contracts Report
- 6. Status Report on Capital Projects

J. OTHER BUSINESS

1. Nominating Committee for 2018-2020 LCTCS Board Officers

Chair Hardy announced that he appointed a slating committee to nominate the 2018-2020 board officers. The slating committee will be made up of Supervisors St. Blanc, Murphy, and Smith, all who are former chairs of the Board.

There was no additional business to come before the Board.

K. ANNOUNCEMENTS AND PUBLIC COMMENT

Ms. Kleinpeter reminded Board members to complete the Tier 2.1 reporting due to the Board of Ethics by May 15, 2018.

There were no announcements or public comment to come before the Board.

L. ADJOURNMENT

On motion by Supervisor Bradford, seconded by Supervisor Smith, the meeting was adjourned at 2:02 p.m.